

General Guidelines & Terms of Agreement for the use of Wabana Town Hall

1. I am the primary user of the Town Hall and I understand that I must be present during the use of the facility and I will be in charge of activities during the time of the lease.
2. I understand that the use or sale of alcoholic beverages is not permitted on township property.
3. I understand that smoking is not allowed in the town hall building.
4. I understand that firearms, knives and similar instruments with the potential to cause bodily harm are not permitted on or near the premises without prior approval of the Clerk or the Town Board of Supervisors.
5. I understand that animals, with the exception of necessary service animals, are not permitted in the town hall building.
6. I understand that any person signing a rental agreement must be 21 years of age and assume the responsibility and liability for damages to the Wabana Town Hall (ordinary wear and tear excepted). I am at least 21 years old.
7. I assume the responsibility for cleaning the building and equipment used for my event.
 - a. All tables and counters used must be wiped down with bleach water provided and found in spray container in kitchen.
 - b. All floors must be swept and vacuumed as needed before leaving.
 - c. All pans and dishes used must be cleaned and returned to cupboards.
 - d. All trash must be removed by renter.
 - e. All towels and dish cloths used must be left in the sink in the kitchen.
 - f. Return thermostat to original setting (60°)
8. I understand and agree to abide by all the rules listed above.
9. I understand that I am monetarily responsible for any damage to the premises over and above normal wear and tear.
10. I understand that I may not remove any equipment from the town hall and I must not let any other person or group remove equipment from the hall.
11. I understand that all youth activities must be under adult supervision.

It is understood and agreed that the renter and/or chaperones assume full responsibility for any damages to the building and furnishings during the hours of rental. **HOLD HARMLESS:** I hereby release the Township, its officers, directors, employees and agents, to the full extent permitted by law from all claims of every kind, direct, consequential or otherwise; including loss of life, personal or bodily injury, arising directly, or indirectly, out of or from my use of the Hall and its facilities. I also agree to defend and indemnify the Township free and harmless from any and all such claims, and all costs and expenses, including reasonable attorney's fees, in any way relating thereto. This indemnification and hold harmless provision shall survive the termination of this Agreement and/or use of the Wabana Town Hall.